



**NORTHERN ROCKIES COORDINATING GROUP (NRCCG)  
INTERAGENCY INCIDENT BUSINESS MANAGEMENT HANDBOOK  
AMENDMENT**

**CHAPTER 70 – CLAIMS**

**Supplement No:** NR-2012-7

**Effective Date:** April 2, 2012

**Duration:** Effective until superseded or removed

**Approved:**

*/s/ Paul Grimstad*

**PAUL GRIMSTAD**  
**Chair**

**Posting Instructions:** Post by document, remove entire document, and replace with this supplement. Retain this transmittal as first page of document. The last supplement to the Northern Rockies Supplements was NR-2011-5.

<b>New Document</b>	NR-2012-7 (NWCG HB2_70)	2 Pages
<b>Superseded Document(s) by Issuance Number and Effective Date</b>	NR-2011-5 (NWCG HB2_70) (4/1/11))	2 Pages

**Digest:**

## 72 – CLAIMS FILING

1. State of Montana Claims. Claims arising on incidents are the responsibility of the incident agency. Claims arising under the jurisdiction of the State of Montana are negotiated by the responsible Line Officer or Agency Administrator. These individuals may delegate this authority to other DNRC employees or to the Incident Management Team. When possible, claims should be settled at the incident. For comprehensive information on handling claims against MT DNRC, see the DNRC 300 Incident Business Management Manual, or contact the Fire and Aviation Management Bureau, Forestry Division, Department of Natural Resources and conservation, 2705 Spurgin Road, Missoula, Montana, 59804, telephone (406) 542-4300.
2. State of Idaho Claims. Claims arising under the jurisdiction of the State of Idaho can be negotiated by the incident Agency Administrator (Area Supervisor) up to \$2,500. Claims exceeding \$2,500 must be referred to the Idaho Department of Lands, Bureau of Fire Management, 3284 Industrial Loop, Coeur d'Alene, Idaho 83815, telephone (208) 769-1525.
3. State of North Dakota Claims. Claims against the State must be made in writing to the Director of Office of Management and Budget. The claim must be filed within 180 days of when the alleged injury was discovered or reasonably should have been discovered. Claim forms may be requested from the Office of Management and Budget, 600 East Boulevard Avenue, Department 110, Bismarck, ND 58505-0400, telephone (701) 328-4904.

### 72.4 – EMPLOYEE CLAIMS

Link to Forest Service "Items Required, Permitted, or Not Recommended For Employee Possession. In Emergency Response Incidents," FSH 6509.11h, chapter 40, 45 - Exhibit 02 and on the NWCG Incident Business Practices web site:

[http://www.nwcg.gov/teams/ibpwt/documents/claims/fs\\_empl\\_claim.htm](http://www.nwcg.gov/teams/ibpwt/documents/claims/fs_empl_claim.htm).

Link to DNRC Fire Business Manual – Section 300 – Appendix document: 'Items Required, Permitted, or Not Recommended.

<http://www.dnrc.mt.gov/forestry/Fire/Manuals/Documents/300Manual/Appendix/A62ItemsAllowed.pdf>